



MCMINNVILLE CHRISTIAN ACADEMY

INSPIRING ACADEMIC EXCELLENCE THROUGH CHRIST

March 5, 2015

Dear Parents & Guardians,

McMinnville Christian Academy is pleased to announce we will be partnering with Smart Tuition for the processing and collection of our families' tuition for the 2015-2016 school year. By utilizing a tuition management system, McMinnville Christian Academy joins other private schools in their efforts to better serve families, while also improving the school's cash flow.

Smart Tuition will offer the same 10 month, 12 month, or annual plan to which our families have grown accustomed. Online and manual enrollment instructions will be sent to families once their registration has been completed.

With Smart Tuition you will be able to:

- **Select a payment type that works best for you.**
 - Smart Tuition can send you an invoice monthly allowing you the option to mail in a payment, make a payment over the phone, through a mobile app, or make a payment over the web.
 - Smart Tuition can automatically debit your credit card, checking account, or savings account on a monthly basis.
- **Manage your Smart Tuition account online.**
 - You can edit your own profile, including your contact information, payment options and much more.
 - You can review and print your monthly billing details and payment history.
 - You can make payments through Smart Tuition's secure website.
- **Receive payment and follow up reminders.**
 - If you setup to pay automatically, Smart Tuition will e-mail you a reminder of your upcoming payment 7-10 days before your due date.
 - If you happen to miss a payment or have an outstanding balance, they will kindly remind you by e-mail and phone.
- **Speak to a customer service representative.**
 - Smart Tuition has a helpful and experienced customer service staff available to assist you 24 hours a day, 7 days a week, 365 days a year.
 - Their customer service team can help answer questions about your account and also take a payment over the phone.

Sincerely,

Chris Rubado
MCA Office Manager

503-472-6076

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