



McMINNVILLE CHRISTIAN ACADEMY

SCHOOL ADMINISTRATOR EMPLOYMENT APPLICATION FORM

NAME: _____

PHONE: _____

McMinnville Christian Academy
325 Baker Creek Road
McMinnville, OR 97128
E-Mail: info@IAMmca.org
Web: www.IAMmca.org

Application date: _____

A. APPLICANT'S NAME AND ADDRESS

Full Name: _____

Have you ever been arrested or convicted for any criminal act? If so, explain:

Present address _____

Phone _____

Permanent address _____

Phone _____ Email _____

B. POSITION DESIRED

List in order of preference the grade level or subjects you are best qualified to teach:

Future Plans What would you like to be doing five years from now? _____

Special Abilities Please list activities or sports you would be capable of and willing to direct, sponsor, advise or coach: _____

D. CHRISTIAN BACKGROUND

Bible Do you believe the bible to be the inspired and infallible word of God, our final authority in all matters of faith, conduct, and truth?

Yes _____ No _____ Signature _____

What is your belief concerning the person and the work of the Lord Jesus Christ?

What is your belief concerning the person and the work of the Holy Spirit?

Church Denominational preference? _____

What is your local church affiliation? _____

Years? _____

What importance do you attach to the local church? _____

Service In what church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

What is your attitude toward alcoholic beverages, smoking, recreation and entertainment? _____

If a particular activity or practice was "questionable", in terms of your testimony as a leader in a ministry, would you be willing to set this activity or practice aside for the time of your ministry here?

Yes _____ No _____

Devotional Life Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

E. PROFESSIONAL QUALIFICATIONS

Formal
Training

What degrees do you hold?

Degree

Date Received

Institution

Degree	Date Received	Institution
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Your Major(s) _____ GPA(S) _____

Your Minor(s) _____ GPA(s) _____

Cumulative grade point average BA _____ Graduate Work _____

Total quarter units after date of Bachelor's degree _____

(1 quarter unit x .65=semester unit)

Please attach photocopies of all of your college transcripts. Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file.

Teaching and
Administrative
Experience

Sequentially list your teaching experience with most recent first.

Place

Grades or Subject

Dates

Place	Grades or Subject	Dates
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Number of years of experience:

Teaching: Public _____ Christian _____

Administrator: Public _____ Christian _____

Reason for leaving your most recent position? _____

Other

List other work or military experiences.

Experience

Place

Type of Work/Exp.

Dates

Place	Type of Work/Exp.	Dates
<hr/>	<hr/>	<hr/>

List any other educational advantages you have had including opportunities for travel:

List any books or articles that you have read recently that have helped you grow professionally:

Teaching

Do you have an A.C.S.I. Teaching Certificate? Yes _____ No _____

What level? _____ Remains valid for _____ Years.

Do you have a state administrator's certificate? Yes _____ No _____

In what state: _____ What Kind? _____

Valid for _____ years.

*Please attach photocopies of any certificate held.

Christian
School

Have you had any courses in the Christian Philosophy of Education? If so, where and when? _____

Preparation

If not, would you be interested in taking a course? Yes _____ No _____

Christian Training-Bible College Courses:

List any conferences or seminars in which you have led or participated in the past:

F. PERSONAL REFERENCES

(Do not list family members or relatives for references)

Give three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

	Name	Complete Address	Phone	Position
Personal	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

	Name	Complete Address	Phone	Position
Professional	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

G. PERSONAL PHILOSOPHY

- A. Why do you wish to have a part in Christian Education?
- B. Please state your opinion of distinctive characteristics of the Christian School.
- C. What is your view of authority and obedience as an administrator in a Christian School?
- D. If you have children, do you plan to send them to Christian School?
- E. What is your philosophy of discipline? Attitude toward physical punishment?
- F. What do you believe about the origin of the earth and mankind?
- G. Please write a brief resume of your life, especially describing your personal relationship to Jesus Christ and His leading in your life.
- H. Please describe your philosophy of leadership

H. PERSONAL INTERESTS

List memberships, offices, and honors obtained in:

High School _____

College _____

Currently _____

List your hobbies and personal interests: _____

Do you sing? _____ Play an instrument? _____

What periodicals do you read regularly? _____

Anything else that we should know about you? _____

I. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that McMinnville Christian Academy is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color, and national or ethnic origin.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent my being hired or, if hired, may subject me to immediate dismissal.

I authorize McMinnville Christian Academy to inquire about my work and personal history and verify all data given in my application for employment, related papers, or oral interviews. I authorize the giving and receiving of any information requested by McMinnville Christian Academy, and I release from liability any person, organization, or company giving or receiving any such information.

Signature of applicant

Date

EMPLOYEES STATEMENT OF FAITH

- The Word of God- I believe the Scriptures of the Old and New Testaments are the inspired Word of God, inerrant in the original writings, complete as the revelation of God's will for salvation, and the supreme and final authority in all matters to which they speak.
- The Trinity- I believe in one God, creator and sustainer of all things, eternally existing in three persons, Father, Son and Holy Spirit; that these are equal in every divine perfection and that they execute distinct but harmonious offices in the work of creation, providence, and redemption.
- God, The Father- I believe in God the Father, an infinite, personal Spirit, perfect in Holiness, wisdom, power, and love. I believe He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and death all who come to Him through Jesus Christ.
- Jesus Christ- I believe that Jesus Christ is God's eternal Son, and has precisely the same nature attributes and perfections as God the Father and God the Holy Spirit. I believe further that He is not only true God, but true man, conceived by the Holy Spirit and born of the Virgin Mary. I also believe in His sinless life, His substitutionary atonement, His bodily resurrection from the dead, His ascension into heaven, His priestly intercession on behalf of His people, and His personal, visible premillennial return from heaven.
- Holy Spirit- I believe the Holy Spirit is the third Person of the Triune God. He inspired holy men to write the Scriptures. Through illumination He enables people to understand truth. He exalts Christ. He convicts of sin, righteousness, and of judgment. He calls a person to the Savior and effects their regeneration. He cultivates Christian character, comforts believers, and bestows spiritual gifts by which believers serve God. He enlightens and empowers the believer in worship, evangelism, and service.
- Man- I believe God created man, male and female, in the image of God and free from sin. I further believe man is a sinner by nature and choice, and is therefore spiritually dead. I also believe that those who repent of sin and trust Jesus Christ as Savior are regenerated by the Holy Spirit.
- Salvation- I believe in salvation by grace through faith in Jesus Christ. I further believe that this salvation is based upon the sovereign grace of God, and was purchased by Christ on the cross, and is received by man through faith, apart from any human merit, works, or ritual. I further believe salvation results in righteous living, good works, and proper social concern. I have received Jesus Christ as my personal Savior.
- The Church- I believe that the church is the spiritual body of which Christ is the head. I believe that the true Church is composed of all persons who through saving faith in Jesus Christ have been regenerated by the Holy Spirit. I believe that this body expresses itself in local assemblies who have associated themselves for worship, for instruction, for evangelism, and for service. I also believe in the interdependence of local churches and the mutual submission of believers to each other in love.
- Separation of Church and State- I believe that each local church is self-governing in function, and must be free from interference by any ecclesiastical or political authority. I further believe that every human being is directly responsible to God in matters of faith and life, and that each should be free to worship God according to the dictates of his conscience.
- Christian Conduct- I believe that the supreme task for every believer is to glorify God in his life; that his conduct should be blameless before the world; that he should be a faithful steward of his possessions; and that he should seek to realize for himself the full stature of maturity in Christ.
- Last Things- I believe in the bodily resurrection of the saved and lost, the eternal existence of all men either in heaven or hell, in divine judgments, rewards, and punishments.

Signature_____

Date_____